



County of Bernalillo

State of New Mexico

Purchasing Department

One Civic Plaza, NW, 10th Floor
Albuquerque, New Mexico 87102

Office: (505) 468-7013 Fax: (505) 468-7067
www.bernco.gov/purchasing/

DATE: May 10, 2013

TO: All Prospective Offeror's

FROM: Phillip B. Lee, Purchasing Administrator, Purchasing Department

RE: Request for Proposals (RFP) #41-13-PL, Price Agreement for On Demand Appraisal Services

LETTER OF INTEREST

Bernalillo County Purchasing Department on behalf of the Public Works Division, Right of Way (ROW) Department is seeking competitive solicitations, with qualified Offeror's to hire and contract with multiple professional Appraisal Service Companies for multiple years. Appraisal Services to include, but not limited to, render professional real property valuation services as requested in connection with the acquisition and disposal of real property by the County, including appraisals, counseling, consulting, evaluation and feasibility studies, market studies, and post-appraisal services, appraisal reviews, as well as updates and revisions, according to the instructions provided by the County.

A non-mandatory pre-proposal conference will be held at 10:30 am, local time on Thursday, May 16, 2013, at the Bernalillo County Public Works Division, 2400 Broadway SE, Building N, in Conference Rooms A and B, Albuquerque, New Mexico, 87102. Written questions prior to the pre-proposal are preferred. These will be accepted by fax 505-848-1510 or by e-mail, plee@bernco.gov. Attendance at the pre-proposal conference is not a prerequisite for submission of a proposal.

Sealed Proposals are due by 4:00 p.m. local time Wednesday May 29, 2013 at the Bernalillo County Public Works Division, 2400 Broadway SE, Building N, Front Desk, Albuquerque, New Mexico, 87102. Sealed submittals will be date and time stamped upon receipt. Delivery of proposals is the sole responsibility of the Offeror.

For registered vendors, pertinent RFP documents, including the specifications and the proposed contract documents can be downloaded through the purchasing website at no cost. For firms not registered, interested parties are encouraged to register at no cost through the County's purchasing website, www.bernco.gov/purchasing/. Vendors are also welcome to contact Phillip B. Lee, Purchasing Administrator at (505) 848-1550, or by e-mail plee@bernco.gov to request a hard copy document at a cost of 50 cents per page.

Deadline to submit questions will be by close of business (5:00 p.m. local time), Tuesday, May 21, 2013. Questions will be accepted by fax (505) 224-1619, or by E-mail to plee@bernco.gov.

This RFP is issued by the Purchasing Department on behalf of the Public Works Division ROW Department in accordance with the provisions of Sections 13-1-103 through 13-1-110 NMSA 1978. The Purchasing Department is the only organization who is authorized to make copies or distribute this RFP on behalf of the County.

COMMISSIONERS

Maggie Hart Stebbins, Chair
District 3

Debbie O'Malley, Vice Chair
District 1

Art De La Cruz, Member
District 2

Lonnie C. Talbert, Member
District 4

Wayne A. Johnson, Member
District 5

COUNTY MANAGER

Tom Zdunek

ELECTED OFFICIALS

Tanya R. Giddings
Assessor

Maggie Toulouse Oliver
Clerk

Willow Misty Parks
Probate Judge

Dan Houston
Sheriff

Manny Ortiz
Treasurer